

**The Alabama State Board of Social Work Examiners  
Board Meeting Minutes  
May 16, 2014**

The regular meeting of the Alabama State Board of Social Work Examiners was held on May 16, 2014, at 100 North Union Street, Suite 736 in Montgomery, Alabama with the Board Chair present.

Board Chair, James Ware, called the meeting to order at 9:34 a.m.

There was a quorum of members present including:

District VII Representative James Ware - Board Chair

District I Representative Michael Daley – Vice-Chair

District V Representative Esophia Clayborn- Acting Secretary

District II Representative Jennifer Venable-Humphrey (arrived at 9:54 a.m.)

District III Representative Leisa Askew

District IV Representative Paula Johnson

Executive Director Brenda Holden, Bill Garrett (filling in for Board Attorney Ellen Leonard) and Ashley Ann Adams were present for the meeting.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

**Approval of Minutes:**

A copy of the minutes from the March 13, 2014 special called meeting of the Board was distributed and reviewed. Michael Daley made a motion to approve the minutes. Esophia Clayborn seconded the motion. The motion was approved unanimously.

A copy of the minutes from the March 14, 2014 Board Meeting was distributed and reviewed. Michael Daley made a motion to approve the minutes. Leisa Askew seconded the motion. The motion was approved unanimously.

**Old Board Business:**

- a. Brenda Holden updated the Board on the status of complaints. There are four (4) open complaints. One (1) ready to close; one (1) for a hearing at the next meeting; one (1) being issued today; and one (1) for a hearing today.
- b. The Board reviewed the list of new licensees. Michael Daley made a motion to approve the roster of new licensees. Paula Johnson seconded the motion. The motion was approved unanimously.

- c. The Board discussed Caroline Cook's request to review a letter sent regarding a settlement agreement. Attorney Bill Garrett offered expertise. Michael Daley made a motion to request that Brenda Holden consult with other professional boards to seek a compliance officer to address such settlement agreements. Leisa Askew seconded the motion. The motion was approved with a unanimous vote. Paula offered an additional motion that the Board accept the current documentation as sent prior to today's meeting and expect an updated report. Michael Daley seconded the motion. The motion was approved unanimously.
- d. Paula Johnson made a motion to accept Crisis Services of North Alabama's request to approve the programs provided as continuing education units during the expired period. Leisa Askew seconded the motion. The motion was approved with a unanimous vote.
- e. Brenda Holden provided the Board with a Fee Schedule for the Administrative Code Review. Michael Daley made a motion to accept the Fee Schedule submitted to be included in the Administrative Code review for changes. Paula Johnson seconded the motion. The motion passed with a unanimous vote.

**New Board Business:**

- a. Updated information from St. Louis Conference was shared by Michael Daley, Brenda Holden, and Leisa Askew particularly about how disciplinary cases are handled as well as input regarding other board operations. James Ware represented the Board at the Examiners of Public Accounts training.
- b. (1) The Board discussed Alexis T. McCulloh's request to be approved to sit for the LBSW based on documentation. Paula Johnson made a motion to accept documentation and allow her to sit for the LBSW exam. Michael Daley seconded the motion. The motion passed with a unanimous vote.
- b. (2) The Board discussed Jeanetta R. Maddox's licensure application and the documentation provided. Jennifer Venable-Humphrey made a motion to accept the application for Jeanetta R. Maddox to sit for the LGSW exam. Leisa Askew seconded the motion. Voting in favor of the motion: Jennifer Venable-Humphrey, Leisa Askew, Paula Johnson, James Ware. Opposed: Michael Daley. Abstained: Esophia Clayborn. Motion passed.
- b. (3) The Board discussed Marion Denise Smith's licensure application and disclosure of self-employment. Paula Johnson made a motion that more information be requested regarding current employment, job description, and any other professional information. Michael Daley seconded the motion. Opposed: None Abstained: Esophia Clayborn. Motion passed.
- c. James Ware shared information regarding the Board Member Training held on May 7, 2014 by the Examiners of Public Accounts.
- d. The Board recessed and the Disciplinary Hearing was held.
- e. Board reconvened and Leisa Askew made a motion that the Board no longer have an outside source to provide handwritten calligraphy on the social work licenses. Michael Daley seconded the motion. The motion passed unanimously.

**PIP Applications:**

- a. Martha Lee Jones  
Approved: Clinical Social Work  
Denied: None
- b. Ashata Kai Mumpfield  
Approved: Administration  
Denied: Clinical Social Work
- c. Ahmad R. Brewer  
Approved: None  
Denied: Clinical Social Work
- d. Carrie Nelson  
Approved: None  
Denied: Research
- e. Barry Ivker  
Approved: Clinical Social Work  
Denied: None
- f. Teresa L. Young  
Approved: None  
Denied: Research
- g. Denise Cleveland  
Approved: Social Casework and Clinical Social Work  
Denied: Research, Administration, and Community Organization
  
- h. Kimberly Fail  
Approved: Social Casework, Clinical Social Work, and Administration  
Denied: Community Organization
- i. Edith B. Kortman  
Approved: Social Casework  
Denied: Clinical Social Work
- j. Bettye Dee Rabon  
Approved: Social Casework and Clinical Social Work  
Denied: Administration
- k. Sheenia B. Little  
Approved: Clinical Social Work  
Denied: None
- l- Barbara Lyrene  
Approved: Clinical Social Work  
Denied: None
- m- Kathleen Bright  
Approved: Clinical Social Work and Social Casework  
Denied: None

n-Theresa L. Epps

Approved: Social Case Work

Denied: Clinical Social Work

o-Sarah Higgins

Approved: Social Casework

Denied: None

### **Other Requests**

- a. The Board reviewed, discussed, and requested more information from Melissa Johnson before making a decision about repeating six months of supervision for a new job.
- b. The Board reviewed, discussed, and requested that Brenda Holden send a letter to Lora Williams regarding previous work and supervision history to determine a need for supervision.
- c. The Board reviewed, discussed, and approved eight (8) contact hours for Carol G. Adams for completion of an EMDR study with Dr. Zangwill.
- d. The Board reviewed, discussed, and denied Barry Ivker's request to reinstate his LCSW and PIP.
- e. The Board discussed the request from Sarah Ann Higgins to accept CE to reactivate her license and process her PIP application. Jennifer Venable-Humphrey made a motion to deny the request. Voting in favor of the motion: Jennifer Venable-Humphrey, Paula Johnson, Esophia Clayborn. Opposed: James Ware and Michael Daley. Abstain: Leisa Askew. Motion failed. Michael Daley made a motion to accept the CE to return the license to active status. Voting in favor of the motion: Michael Daley, James Ware, Paula Johnson and Leisa Askew. Opposed: Jennifer Venable-Humphrey and Esophia Clayborn. The motion passed.

Leisa Askew motioned for the Board to recess for 30 minutes at 10:35 a.m. for a disciplinary hearing. Paula Johnson seconded the motion. The motion was approved unanimously. The Board was reconvened at 11:03 a.m.

Paula Johnson made a motion to adjourn the meeting at 12:50 p.m. Jennifer Venable-Humphrey seconded the motion. The motion was approved unanimously.

The Alabama State Board of Social Work Examiners Public Hearing to discuss rule changes in the Administrative Code is scheduled for August 12, 2014 at 9:30 a.m.

The next regular Board meeting is scheduled for July 25, 2014 at 9:30 a.m.

Board Chair

Acting Board Secretary

James Ware

Esophia Clayborn